

United States District Court

For the Northern District of California

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6 IN THE UNITED STATES DISTRICT COURT
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8 FOR THE NORTHERN DISTRICT OF CALIFORNIA

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10 MARGIE CHERRY and ESTORIA CHERRY, on No. C 04-04981 WHA
11 behalf of themselves and all others similarly situated,

12 Plaintiffs,

13 v.

14 THE CITY COLLEGE OF SAN FRANCISCO
15 (“City College”) LAWRENCE WONG, in his
16 official capacity as President of the Board of
17 Trustees, MILTON MARKS, III, in his official
18 capacity as Vice-President of the Board of Trustees,
DR. NATALIE BERG, JOHNNIE CARTER, JR.,
DR. ANITA GRIER, JULIO J. RAMOS, RODEL E.
RODIS, in their official capacities as members of the
Board of Trustees, and DR. PHILIP R. RAY, JR., in
his official capacity as Chancellor,

19 Defendants.

20 _____ /
21 Class counsel shall keep time notes adequate to allow the Court to later understand the
22 projects undertaken and the time devoted to each, as follows:

23 At the conclusion of the case, counsel will be required to submit to the Court a
24 description of all work done, to allow a comparison of fees requested with the hourly work done
25 and the efficiency of the work. Such description would likely take the form of a declaration
26 setting forth each discrete project and breaking down all attorney and paralegal time sought to
27 be recovered. For each project, there must be a detailed description of the work, giving the
28 date, hours expended, attorney name, and task for each work entry, in chronological order. A
“project” means a deposition, a motion, a witness interview, and so forth. It does not mean

**ORDER REGARDING
TIME NOTES FOR
CLASS COUNSEL**

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1 generalized statements like "trial preparation" or "attended trial." It includes discrete items like
 2 "prepare supplemental trial brief on issue X." The following is an example of time collected by
 3 project.

4 PROJECT: ABC DEPOSITION (2 DAYS IN FRESNO)

5 Date	6 Time- keeper	7 Description	Hours x	Rate =	Fee
8 01-08-05	9 XYZ	10 Assemble and photocopy exhibits for use in deposition	11 2.0	12 \$100	13 \$200
14 01-09-05	15 RST	16 Review evidence and prepare to examine ABC at deposition	17 4.5	18 \$200	19 \$900
20 01-10-05	21 XYZ	22 Research issue of work-product privilege asserted by deponent	23 1.5	24 \$100	25 \$150
26 01-11-05	27 RST	28 Prepare for and take deposition	29 8.5	30 \$200	31 \$1700
32 01-12-05	33 RST	34 Prepare for and take deposition	35 <u>7.0</u>	36 \$200	37 <u>\$1400</u>
38	39	40 Project Total:	41 <u>23.5</u>	42	43 <u>\$4350</u>

17 IT IS SO ORDERED.
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19 Dated: June 23, 2005

20 WILLIAM ALSUP
21 UNITED STATES DISTRICT JUDGE
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